

Indian Institute of Technology Hyderabad

Advertisement No. IITH/2020/Rec/NF/8

Pattern of Examination & Syllabus for Written Examination for the following posts:

Post No.27 – Junior Accountant.

Pattern of Examination

The Written Examination will be for 100 marks and will have three Sections viz.,

General English [Communication Skills] – 10 marks.

General Arithmetic – 10 marks.

Work related topics – 80 marks.

The questions may be objective or descriptive, or both.

Securing a minimum of 50% in Work related topics is mandatory for consideration of candidature. Relaxation for SC, ST, OBC, and PWD will be as per instructions of Govt. of India.

Syllabus for Work related topics.

1	Types of Accounts.
2	Ledgers.
3	Journal Entries.
4	Trial Balance.
5	Trading Account.
6	Profit and Loss Account.
7	Receipts and Payment Account.
8	Income and Expenditure Account.
9	Balance Sheet.
10	Bank Reconciliation Statement.
11	Rectification of Errors.
12	Accrual Method of Accounting.

Candidates are informed that:

1. The questions will be selected from any or all the topics listed above, and
2. The answers to the questions will be solely based on the contents in standard text books'.
